



**Regular Monthly Meeting Minutes**  
**Thursday, January 9, 2020 – 6:00 pm**

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- I. Call to Order – 6:06 pm**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

- III. Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)	X		
Larry Patton	Trustee, (3/2020)	X		
Imebet Stewart	Trustee, President (3/2020)	X		
Mayokun Oshin	Trustee, (3/2020)	X		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School		X	
Michael Falkowski	SBA/Board Secretary	X		

- IV. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **January 9, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 <sup>nd</sup>	X				Imebet Stewart		X			
Larry Patton	1 <sup>st</sup>	X				Mayokun Oshin		X			

- V. Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **December 5, 2019** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Imebet Stewart	2 <sup>nd</sup>	X			
Larry Patton	1 <sup>st</sup>	X				Mayokun Oshin		X			

**VI. Public Comments - NONE**

**VII. Committee Reports - NONE**

**VIII. Co-Head(s) of School Report**

**a. Partnerships**

- i. MOU signing for RCBC
- ii. CISCO Academy
- iii. New Schools Venture Fund Academic Diagnostic Report

**b. Recruitment**

- i. Website Portal Up
- ii. STEAM Open House January 31<sup>st</sup> ,5-7PM
- iii. Community Partners Assistance

**c. Real Estate**

- i. Building and Moving Updates

**d. Staff Updates**

- i. Greenhouse Portal Up and Running
- ii. New Vacancy in Math
- iii. 2020 School Year Roles Posted
- iv. 2020 School Year Pay Scale Evaluation

**e. Board Member Prospects**

- i. Board Chair Updates

**f. Closed Session**

- i. Legal Matters

**IX. Executive Session – 7:08 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 <sup>nd</sup>	X				Imebet Stewart		X			
Larry Patton	1 <sup>st</sup>	X				Mayokun Oshin		X			

The Board adjourned to closed session to discuss legal and student matters.

**X. Adjourn Executive Session and Reconvene Regular Session – 7:32 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Imebet Stewart	2 <sup>nd</sup>	X			
Larry Patton	1 <sup>st</sup>	X				Mayokun Oshin		X			

**XI. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for December 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period December 5, 2019 to January 9, 2019.
- c. To approve the following payrolls:

December 15, 2019	\$64,747.48
December 31, 2019	\$64,709.25

- d. To accept the 2018-2019 School Year CAFR (Comprehensive Annual Financial Report) and AMR (Auditor’s Management Report).
- e. To approve the 2018-2019 CAFR CAP (Corrective Action Plan).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 <sup>st</sup>	X				Imebet Stewart		X			
Larry Patton	2 <sup>nd</sup>	X				Mayokun Oshin		X			

**2. Contracts**

- a. To approve the Homebound Instruction Agreement with Silvergate Prep for FY20, effective December 3, 2019, \$50/hr total 10 hrs/wk.
- b. To approve the Professional Consulting Services Agreement with Solix for FY20, effective December 6, 2019, fee of \$2,250.
- c. To approve the MOU with Rowan College at Burlington County, College Head Start, Academic Year 2020-2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Imebet Stewart	1 <sup>st</sup>	X			
Larry Patton	2 <sup>nd</sup>	X				Mayokun Oshin		X			

**3. Buildings & Grounds**

**4. Personnel**

- a. To approve the termination of Mr. William Cook, effective December 19, 2019.
- b. To approve a pro-rated salary of \$55,000 for Mr. Byron Martin effective January 1, 2020.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 <sup>st</sup>	X				Imebet Stewart		X			
Larry Patton	2 <sup>nd</sup>	X				Mayokun Oshin		X			

**5. Curriculum/Special Education**

**6. Policy/Miscellaneous**

- a. To ratify/approve Osen Osagie to attend the “New School Ventures Fund” Professional Development on May 7-11, 2019 in Oakland, CA, \$320 flight, “New Schools Venture Fund NYC Communities of Practice for School Leaders” September 24, 2019 in New York, NY, \$36 Train and “Achievement First Greenfield School Leader Clinic” October 21-23, 2019 in Providence, RI, Rent a Car \$116, Gas/Meal \$65.
- ~~b. To approve the first reading of AECPCS Salary Scale.~~
- c. To approve a field trip for 90 students from Grade 6 & 7 to New Jersey State Museum on January 31, 2020 with a cost of \$510, transportation \$550, not to exceed \$1,060.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 <sup>nd</sup>	X				Imebet Stewart		X			
Larry Patton	1 <sup>st</sup>	X				Mayokun Oshin		X			

**XII. Enrollment Report**

Grade	2020	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Wait
6	90	69	90	88	89	89	88							
7			82	82	84	85	84							
<b>Total</b>	<b>90</b>		<b>172</b>	<b>170</b>	<b>173</b>	<b>174</b>	<b>172</b>	<b>169</b>						

**XIII. Board Agenda**

- 1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
- 2. Next Board Meetings: Thursday, February 6, 2019.

**XIV. Adjourn Public Session – 7:43 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 <sup>nd</sup>	X				Imebet Stewart	1 <sup>st</sup>	X			
Larry Patton		X				Mayokun Oshin		X			